

T.R.I.G.

Thanet Radio Infrastructure Group

Adopted : 7th February 2019

1 NAME

The Group shall be known as the “Thanet Radio Infrastructure Group”, (TRIG).

2 AIMS

The aim of the Group shall be to provide and maintain radio and other communications infrastructure for non commercial users, primarily but not limited to, radio amateurs in the Thanet and wider East Kent area.

3 MEMBERSHIP

a) Any person who has paid the defined contribution to the Group is entitled to membership of the Group. Members information may be held on a computer database, subject to authorisation from the member concerned.

b) All members shall abide by the current Constitution of the Group, and other policies.

c) The Committee shall be entitled, at its absolute discretion and without giving reason, to refuse or terminate the membership of any person it sees as unfit. On appeal, such decisions will be subject to a majority vote at an EGM.

4 CONTRIBUTIONS

The annual contributions for membership shall be set by the Committee.

5 PRESIDENTS

The Committee may, at it's discretion, appoint as Presidents, persons of merit who have rendered service to the Thanet Radio Infrastructure Group. These positions are honorary, held for a maximum term of one year and have no voting rights.

6 OFFICERS AND COMMITTEE

The business of the Group shall be conducted by the Officers and Committee, all of whom shall be members, and elected at the Annual General Meeting. The Committee, in whom the Group's property is vested, shall consist of:-

a) Chair

Will preside at all meetings at which they are present. Will maintain an overview of the Group's activities and will undertake corrective action where necessary and practicable.

b) Secretary

Will be responsible for keeping the minutes of all main meetings of the Group, and for ensuring that all communications are correctly handled and logged.

c) Treasurer

Will be responsible for keeping the Group's accounts and advising the Committee on all financial matters and preparing the accounts for, and presenting them at the AGM. The treasurer will also keep and maintain a roll of members.

d) NOV Holder(s)

Will be licenced radio amateurs who have agreed to allow the committee to use their amateur radio licences with a notice of variation (NOV) to authorise the various installations. Their responsibilities are laid down by the NOV which may be amended from time to time. They are not responsible for maintenance. The NOV holder of each installation will be required to submit a report of the activities to the committee at every main committee meeting.

e) Co-opted members

The elected committee may co-opt group members to serve on the committee to fulfil any other role which may, from time to time, be deemed necessary.

Committee shall have the power to fill any committee vacancy on an acting basis pending confirmation at the next AGM.

7 COMMITTEE STANDING ORDERS

At least one meeting of the Committee shall be held in each calendar year, but otherwise it shall meet as and when the Officers consider it necessary.

The Officers of the committee are the Chair, Treasurer & Secretary.

Officers may also be Repeater Keepers.

Minutes of all meetings of the Group and its Committees shall be kept by the Secretary.

Not less than three members shall constitute a quorum of the committee and at least two of the quorum shall be the Chair, Secretary, Treasurer or a Repeater Keeper.

In the absence of the Chair, the Secretary will deputise. In the absence of the Chair & Secretary the Treasurer will deputise.

8 BANKING AND ACCOUNTS

The Group shall maintain such banking accounts as the Committee thinks fit. Cheques may be signed by any of the three nominated Committee members (Chair, Secretary, & Treasurer). Accounts shall be prepared annually and laid before the Group at the Annual General Meeting.

9 ANNUAL GENERAL MEETING

The Annual General Meeting shall be held in each calendar year and every member shall be entitled to attend and vote provided that the current contribution has been received 21 days prior to the date of the AGM. Members who pay within the 21 day period prior to the AGM may both attend and vote at that AGM at the discretion of the committee members who are officiating at the aforementioned AGM. Members will be notified of the AGM via email and any social media sites that are in general use by the group.

The notification of an AGM will be at least 21 days prior to the AGM.

The Agenda for the AGM shall be:

1. Chairman's opening remarks
2. Apologies for absence
3. Minutes of the previous AGM
4. Reports
5. Election of officers and committee
6. Any other business
7. Approximate time/date and venue of next AGM
8. Close of meeting

10 NOMINATIONS FOR COMMITTEE POSTS

Nominations for Committee Officers must be received 14 days prior to the AGM and confirmed by the nominee either in writing or in person to the committee prior to the start of the AGM. Committee Officers will serve a term of one year, there will be no limit on the number of terms served, subject only to the Officers being re-elected at each AGM.

11 EXTRAORDINARY GENERAL MEETING

Extraordinary General Meetings may be called by the Committee, OR by no fewer than 20% of members of the Group who must give at least 28 days notice to the Secretary. The meeting will be organised as soon as possible, and members will receive at least 14 days notice with an agenda. No other business will be discussed at the GEM.

12 AMENDMENTS TO THE CONSTITUTION

The Constitution may only be amended at an Annual General Meeting under Any Other Business or at an Extraordinary General Meeting. The Mission Statement, policies, logo, web address and social media addresses do not form part of the constitution and, therefore, may be changed by the committee entirely at their discretion at any committee meeting. The incoming committee must action any changes proposed and accepted at that AGM.

13 WINDING UP OF THE GROUP

The decision to wind up the Group may only be taken only at an Extraordinary General Meeting. Any remaining assets after the discharging of all debts and liabilities shall be disposed of as directed by members at an Extraordinary General Meeting.